

Dear Pathways Friends,

We look forward to seeing you at our first major in-person event since the onset of COVID-19 pandemic precautions.

Know that your health and safety are our primary focus and concern.

Pathways and the Crowne Plaza Hotel will do everything we can to keep you safe as protocols and mandates around the virus keep changing. The Crowne Plaza Palo Alto is located in Santa Clara County, and the Hotel adheres to County and State guidance on COVID-19—whichever is stricter. We continue to monitor the changing safety protocols.

As the Delta variant (and other factors) warrant, while we hope that these will not be necessary, we ask that **you be prepared to adhere to these possible policies** which are already in place in some localities and public social situations and may be in place at the time of our event:

- Requirement to show proof of vaccination
- Remain masked at all times indoors, except when actively eating (currently required)
- Capacity restrictions which will reduce the number of guests (not currently required, but limits may change)
 - Please note that should our room capacity be reduced, guests will be seated in the order that the table or seat reservation was received—first-come, first served.

Other precautions that will be in place:

- Valet service will be provided by Peninsula Parking with its strict adherence to all regulations as required, including vaccinated valets wearing masks and gloves.
- Food and beverages will be served to you by vaccinated, masked, and gloved servers

For everyone's health and safety, please attend only if you are vaccinated and symptom-free, and feel comfortable mingling indoors.

We understand that those with underlying health conditions, those who live with someone who is at risk, or those who cannot be vaccinated, may hesitate to attend. We will miss you terribly but appreciate that you may wish to stay safe at home. We are evaluating options to allow those not able to attend in person to live stream the event or view a recorded version.

While all are optimistic that conditions will continue to improve, should there be a change in COVID-19 restrictions that precludes our gathering, we will let you know as soon as we can. We will also provide an update on the protocols which will be in effect for our event. For that reason, we ask that **all table hosts, sponsors, and Ambassadors** be prepared to contact their guests with **both a telephone number and an email** in case rapid communication is required close to the event.

Do RSVP, even if you are not yet sure that you will be able to attend. Your RSVP enables us to plan to accommodate all who would like to attend as our hope remains that will conditions improve and safety protocols will be less restrictive. Rest assured that Holly and Karen will keep you informed as we get closer to the event date.

We can't wait to see you on Thursday, October 21st, at 7:30 a.m.! Please plan to arrive by 7:00 a.m. to take advantage of our complimentary Valet Parking and to drop by Registration in the ballroom foyer to pick up a name tag with your table number!



Holly
Holly.Smith527@commonspirit.org
408-931-5718 (cell)



Karen
Karen.Krueger@commonspirit.org
408-773-4101 (office, direct) 408-593-7245 (cell)